JESSE TOLBERT

(347) 828 4271

jessecharles1990@gmail.com

With more than a decade's worth of work experience and an employ seasoned by a variety of professional work, Jesse is focused on expanding his clientele and combining a variety of his customer service skills in a charged and productive work environment.

EXPERIENCE (2015-2022)

(current) 1000 FIGS, New Orleans, Louisiana, Food Prep and Keyholder (2021-2022) Mediterranean restaurant with full service, to-go and delivery. Bulk prep of full menu, opening and keyholder duties.

<u>Hole in the Wall, Murray Hill, Barista and Greeter (2021)</u> Australian coffee house, with locations throughout the Manhattan and Brooklyn Tristate regions. Trained in beverage and bar service in authentic cafe, restaurant setting.

La Colombe Torrefaction, Boston Barista and Greeter (2020)

Provisional coffee program, beginning in Philadelphia in 1994. Trained in Boston's Seaport District, providing customer service relations along with strict adherence to COVID-19 health policies.

Chickadee Restaurant, Boston, Food Runner (2019)

Trained closely with expeditor, full kitchen and front of house staff to complete cyclical hospitality service in New England Mediterranean inspired brick and mortar. Full menu and wine knowledge.

21 Drydock Ave, Boston, MA 02210

Bristol Farms, Santa Monica, Juice Bar and Cashier (2017)

3105 Wilshire Blvd, Santa Monica, CA 90403

Lifefood Organic, Hollywood, Keyholder and Counter (2016)

1503 N Cahuenga Blvd, Los Angeles, CA

Americorps MTCC, Montana Campus Compact, Program Coordinator (2016)

Coordinated scheduling and programming for Sidney, Montana Boys and Girls Club, youth programming and administrative operations.

205 3rd Ave SE, Sidney, MT 59270

Barnes & Noble, Tufts University, Cashier and Product Receiving (2015) 46 Professors Row Medford, MA 02155

EDUCATION (background and experience)

Boston Arts Academy, Boston, Massachusetts Student Aid, Assistant Teacher (2014) 11 Charles St, Dorchester, MA 02122 (current)

Emerson College, Boston, Massachusetts (2008)

- Visual Media Arts, Writing for Film and Television (VMA)

OTHER SKILLS

- Development Coordinator, Ani, Now (2019)
- Social Media Programming and Interactive Liaison, Boston App/Lab (2019) Word (current), Excel, Powerpoint.
- Mac Os X 10.13.6.

^{**}References available upon request